



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

**MINUTES OF THE
ST. JOSEPH CATHOLIC SCHOOL COUNCIL MEETING**

**May 28, 2019
Library**

Minutes of the Meeting of the St. Joseph Catholic School Council, held on May 28, 2019 at 6:30pm.

The meeting was called to order at 6:40 pm by Ada DeLong.

A. ROUTINE MATTERS

1. Opening Prayer – Prayer for Catholic School Council

The opening prayer was led by L. Incaviglia

2. Roll Call

CATHOLIC SCHOOL COUNCIL MEMBERSHIP		Present	Excused	Absent
Principal/Vice-Principal Secretary/Treasurer	Lisa Incaviglia	√		
Chair	Ada DeLong	√		
Teacher Representative	Colleen Morrison	√		
Non-Teaching Representative	Holly Humphreys	√		
Parish Representative				
OAPCE Representative	Tina Karwalajtys		√	
PARENT/GUARDIAN MEMBERS				
Stephanie Bays		√		
Marylisa Bianco				√
Tim Hendriks			√	
Marlies Nanninga			√	
Sarah Pegg		√		
Melissa Szkwara			√	
Patricia Quirk		√		
Sarah Veld		√		

Guest(s) in Attendance – NA

3. **Approval of the Agenda**

Moved by S. Veld

Seconded by P. Quirk

THAT the St. Joseph Catholic School Council approve the Agenda of the St. Joseph Catholic School Council Meeting of May 28, 2019.

CARRIED

4. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Approval of Minutes of the St. Joseph Catholic School Council Meeting of March 2019**

Moved by S. Veld

Seconded by S. Pegg

THAT St. Joseph Catholic School Council approve the Minutes of the St. Joseph Catholic School Council Meeting of March 26, 2019 as presented.

CARRIED

B. PRESENTATIONS – NA

Policies for Vetting – The following Policies and Administrative Guidelines are currently being reviewed as part of the cyclical Policy and Administrative Guidelines Review process. To be considered, all submissions must identify the specific policy and include your name, phone number, address and affiliation with Niagara Catholic.

Anonymous or pseudonymous submissions will not be considered

- **Emergency Instructors Elementary Policy (NEW)**
- **Catholic Leadership: Supervisory Officer & Controller of Facilities Selection Policy (NEW)**

Please submit your feedback to Jennifer Pellegrini by September 9, 2019

At the Board Meeting of Tuesday, April 23, 2019 the following policy was approved by the Board and is in effect as of April 23, 2019: 301.1 – Admission of Elementary and Secondary Students Policy

1. Lisa explained the Emergency Instructors Policy selection process – listed of instructors is created by the Principal

C. PRINCIPAL'S REPORT

- Niagara Catholic Parent Involvement Committee (NCPIC) Report – Call for Nominations 2019-2020
 1. Lisa gave all CSC parent members a hard copy of the nominations
- Special Education Advisory Committee (SEAC) Report – N/A
- Catholic School Council Financial Report – additional games painted on the black top, donation to We Walk for Water, plants purchased for gardens and planted by school staff, Well Being Night had minimal cost, 8 classes attended Art Gallery paid through Food Rebates and subsidizing of busing for class trips to be paid through Food Rebates
 1. We donated \$250 on behalf of the school to WE Walk for Water
 2. C. Morrison explained what the students did on that day and the feedback from the students.
 3. On the PA Faith Day, half the staff planted flowers and cleaned up the gardens around the school and half the staff made cards for children in hospitals
- Parent Night on Wellbeing – Wednesday, May 8, 2019 – Follow-up Report
 1. Sarah Veld said the speakers were phenomenal and that Fr. Ronald even reverberated a lot of it during his homily on the following Sunday at Mass.
 2. Parent/Guardian engagement in these evening events continues to be a challenge.

- Fun Fair – Wednesday, June 5, 2019 – Update
 1. There was a Fun Fair subcommittee meeting today at 6:00pm to finalize plans for the Fun Fair.
 2. Ada asked for members to assist that night to pitch in where help is needed.
 3. Ada and Patricia will come into the school on June 3rd to obtain Grade 8 volunteers to make posters and sign up for games, face painting, etc.
- Save the Date 2019-2020 Parent Night - Paul Davis – Social Networking - September 4, 2019 @ OLF – Joint Venture – cost shared with OLF, speaking to Grade 4-8 students during the day
 1. We will put a “Save the Date” in the June newsletter.
 2. Lisa may try to set up a 2-year rotation with Paul Davis to speak to the students.
 3. Sarah V. asked about advertising our school events through the church and Lisa explained that school events are for our school community only.
- Congratulations to Mme Keogh on her retirement – OECTA Retirement Dinner is the same night as Fun Fair so some staff will be at the Retirement Dinner and some will come to the Fun Fair.
 1. Someone from Catholic School Council will bring up the flower arrangement for Mme. Keogh at our Closing school Mass on June 18, 2019.
- Opeha's Healthy Schools Certification Audit Results: Silver

D. STAFF REPORT – Mrs. Morrison

1. Getting ready for NCAA Track & Field
2. Talent Show in June
3. Unlearn presentation by Lakh Deep for our Grade 7 & 8's on May 27, 2019. He gave an incredible presentation to our students about equity and acceptance. He talked about unpacking bias and the origin of words. He encouraged the kids to say “I’m happy that you’re here and I’m happy you’re alive” to their peers and people they see.
4. Lisa said she’d like him to come back in the future to continue the work he started.

E. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS - NA

F. NEXT MEETING – CSC Social on Tuesday, June 18, 2019 5:30pm @ Judge & Jester

1. Ada will send out an email inviting Catholic School Council
2. Lisa thanked Ada for chairing this year’s Catholic School Council. Lisa thanked Ada and Patricia for their service on Catholic School Council as their children are graduating.

G. ADJOURNMENT

Moved by P. Quirk

Seconded by S. Veld

THAT the May 28, 2019 meeting of the St. Joseph Catholic School Council be adjourned.

CARRIED

This meeting was adjourned at 7:22 pm.

H. CLOSING PRAYER was led by A. DeLong



St. Joseph Catholic School 2018-19 School Year

CSC Financials - as of May 28, 2019

Category	Description	Date	Opening Balance/Revenue	Expense
Terry Fox/Holy Childhood Walk	Charitable Donations	September	834.94	834.94
WE Walk for Water	"	May		250.00
Fun Fair	Year-end Fun Fair > Purchased Student Agendas	June	725.25	1192.88
Gardens & Landscaping	Maintenance of gardens/landscaping	Year round	1938.78	225.59
Education Donations	Donations from families			0.00
	(from 18 families between Dec 1-31, 2018)	January	1000.00	
	(from 27 families between January 28-March 8, 2019)	March	\$1,435.00	
	(from 3 families April 2019)	April	150.00	
	Creative Playgrounds painted games on blacktop	April		\$864.45
	Total Donations		\$2,585.00	
Technology	Chromebooks x 14 (from Lunch Rebates)	February		4,576.77
	Grimsby Public Art Gallery x 8 Homerooms	Dec-May 2019		1,385.50